

Uploading Images to SAHARA (revised Feb 2018)

Log in at <http://sahara.artstor.org/#/login> - to add images, click on Log In to Forum on the right:

SAHARA
.....

Log in to view the SAHARA collection

Email Address

Password

By using SAHARA, I agree to the [Terms](#)

LOG IN

[Forgot password?](#)
[Not Registered?](#)
[Login Help](#)

[How do I get access?](#)

Add your images to the SAHARA collection

[Log in](#) to Forum

Click the Upload button

JSTOR Forum Signed in as Spafford, Jackie | [Sign out](#) [Help](#)







Project: SAHARA Controlled Lists

Project: SAHARA **SAHARA (Displaying 1-25 of 127987 assets)**

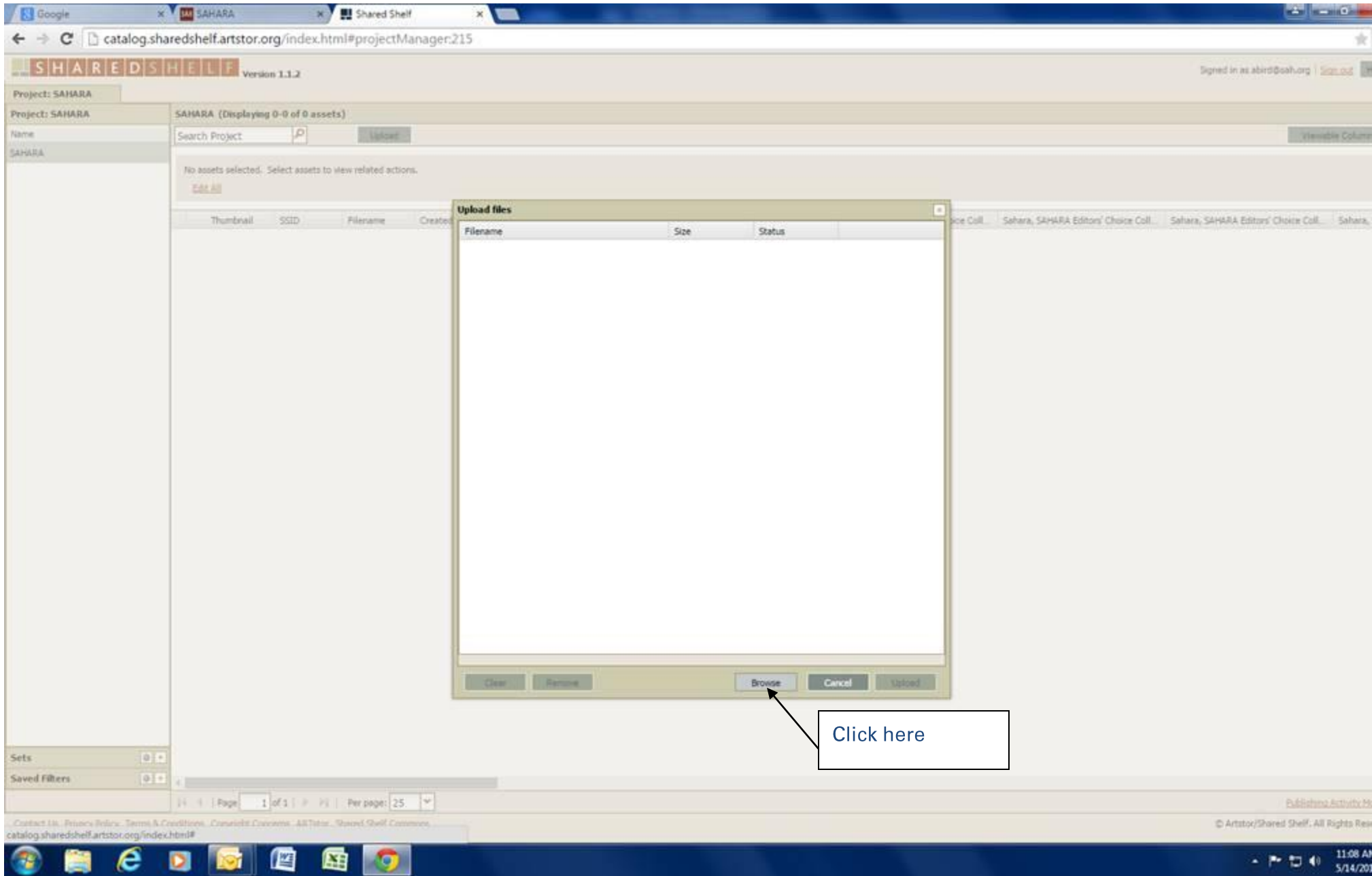
Name Search Project

SAHARA

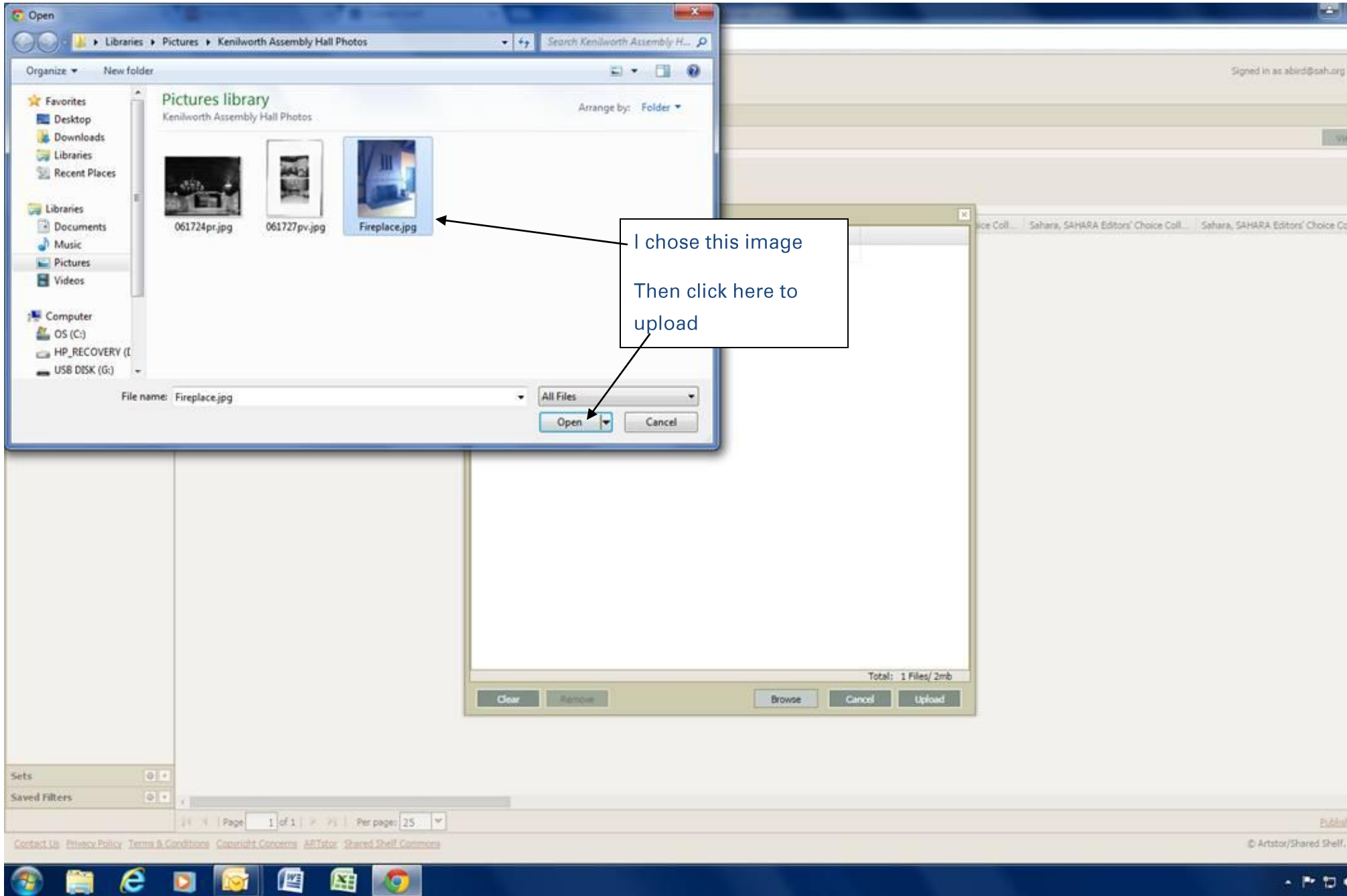
No assets selected. Select assets to view related actions.
[Edit All](#)

Thumbnail	SSID	Location	Country	Creator Name	Date(s)	Image Date	Sahara, SAHARA Members' Collection: Status
	22341...						Not Published
	22341...						Not Published
	22341...						Not Published
	22341...						Not Published
	22341...						Not Published
	22341...						Not Published

Then click on Browse:



Find the photo(s) you want to upload:



When photo is chosen, it should look like this. Click to upload:

The screenshot shows a web browser window with the URL `catalog.sharedshelf.artstor.org/index.html#projectManager:215`. The page title is "SHARED SHELF Version 1.1.2" and the user is signed in as "abird@artstor.org". The main content area displays "Project: SAHARA" and "SAHARA (Displaying 0-0 of 0 assets)". A search bar and an "Upload" button are visible. Below the search bar, a message states "No assets selected. Select assets to view related actions." and a link to "View All" is provided. An "Upload files" dialog box is open, showing a table with the following data:

Filename	Size	Status
Fireplace.jpg	2mb	Ready

At the bottom of the dialog box, there are buttons for "Clear", "Remove", "Browse", "Cancel", and "Upload". An arrow points to the "Upload" button with the text "Click here". The footer of the page includes "Page 1 of 1" and "Per page: 25".

File successfully uploaded. You can do more than 1 image at a time.

The screenshot shows the Shared Shelf Artstor web interface. The browser address bar displays 'catalog.sharedshelf.artstor.org/index.html#projectManager:215'. The page header includes the 'SHARED SHELF' logo and 'Version 1.1.2'. The main content area shows a project named 'SAHARA' with a search bar and an 'Upload' button. Below this, a message states 'No assets selected. Select assets to view related actions.' A table lists assets, with one entry for 'Fireplace.jpg' (SSID: 9312923) created and updated on 05/14/2015 by an 'Unknown User'. An 'Upload Report' dialog box is open, displaying the following text: '1 files uploaded successfully. Total of 2mb transferred in 51.12 seconds. Overall upload speed was 42kb/s.' A large green checkmark is visible on the right side of the report. A 'Close' button is located at the bottom right of the dialog box. A callout box with an arrow points to the 'Close' button, containing the text: 'When successfully uploaded, click here'. The footer of the page includes 'Contact Us', 'Privacy Policy', 'Terms & Conditions', 'Copyright', 'Artstor', and 'Shared Shelf' information. The Windows taskbar is visible at the bottom of the screen.

Thumbnail	SSID	Filename	Created By	Created On	Updated On	Updated By	Linked Data Updated On	Sahara, SAHARA Editors' Choice Coll...	Sahara, SAHARA Editors' Choice Coll...	Sahara, SAHARA Editors' Choice Coll...
	9312923	Fireplace.jpg	Unknown User	05/14/2015	05/14/2015	Unknown User		Not Published		

Upload Report

1 files uploaded successfully.
Total of 2mb transferred in 51.12 seconds.
Overall upload speed was 42kb/s.

Close

When successfully uploaded, click here

Edit information on your images:

The screenshot shows the Shared Shelf Artstor interface. At the top, the browser address bar displays `catalog.sharedshelf.artstor.org/index.html#projectManager:215`. The page header includes the Shared Shelf logo and version 1.1.2, along with a user login status: "Signed in as abird@ash.org | Sign out".

The main content area is titled "Project: SAHARA" and "SAHARA (Displaying 1-1 of 1 assets)". It features a search bar and a "View All" button. Below this, a message states "No assets selected. Select assets to view related actions." with an "Edit All" button. An arrow points from a box labeled "Click here" to the "Edit All" button.

Below the message is a table with the following columns: Thumbnail, SSID, Filename, Created By, Created On, Updated On, Updated By, Linked Data Updated On, Sahara, SAHARA Editors' Choice Coll..., Sahara, SAHARA Editors' Choice Coll..., Sahara, SAHARA Editors' Choice Coll..., and Not Pub... The table contains one row with the following data: Thumbnail (image), SSID (9312923), Filename (Fireplace.jpg), Created By (Unknown User), Created On (05/14/2015), Updated On (05/14/2015), Updated By (Unknown User), Linked Data Updated On (Not Published), and the remaining columns are empty.

A modal dialog box titled "Confirm bulk edit" is displayed in the center. It contains a question mark icon and the text "Are you sure you want to edit all 1 records?". Below the text are two buttons: "Yes" and "No". An arrow points from a box labeled "Then click here" to the "Yes" button.

At the bottom of the page, there is a footer with links for "Contact Us", "Privacy Policy", "Terms & Conditions", "Copyright Concerns", and "Artstor Shared Shelf Commerce". The system tray at the bottom right shows the time as 12:10 PM on 5/14/2015.

Fill out information, then click on SAVE

The screenshot shows the Shared Shelf web application interface. The browser address bar displays the URL: catalog.sharedshelf.artstor.org/index.html#projectManager:215. The page title is "SHARED SHELF Version 1.1.2". The user is signed in as "abird@ash.org". The main content area is titled "Editing 1 records in the 'SAHARA' project".

The form is titled "SAH Member Full" and contains the following fields:

- SAH Member Full:** George W. Maher
- Street Address:** 410 Kenilworth Avenue
- Location:** Kenilworth, Illinois
- Country:** United States
- Latitude:** Multiple values
- Longitude:** Multiple values
- Date(s):** 1907
- Earliest Date:** 1907
- Latest Date:** 1907
- Materials/Techniques:** Masonry iron spot glazed bricks, mortar using local beach sand and lime.
- Measurements:** Multiple values
- Description:** Interior fireplace located inside George W. Maher's 1907 Prairie Style Kenilworth Assembly Hall. Fireplace shows three (3) integrated niches, reflective of tripart windows. Also shown: original andirons with integrated stylized honeysuckle flower and tree, which continues the motif-rhythm used throughout the building.
- Commentary:** Multiple values
- Style/Period/Dynasty:** Prairie Style, early 20th C.
- Culture:** Multiple values
- Historic Designation:** Local
- Historic Designation (Other):** Multiple values
- Keywords:** Prairie style, motif-rhythm, George W. Maher, early 20th Century, 1907
- Photographer:** Anne Hill Bird
- Image Date:** 12/1/2014
- Information Source:** Multiple values
- Institutional Contributor:** Multiple values
- Copyright of the Photograph/Image:** Anne Hill Bird
- How else may this image be used?:** Research, teaching and study (no public websites or publications)
- SAH Archipedia Building ID:**
- UUID:** Multiple values

In the top right corner, there are buttons for "Publish", "Options", "Save", and "Save & Close". A callout box with an arrow points to the "Save" button, containing the text "Click here to save".

At the bottom of the page, there is a footer with links for "Contact Us", "Privacy Policy", "Terms & Conditions", "Copyright Concerns", "Artstor", and "Shared Shelf Commons". The copyright notice reads "© Artstor/Shared Shelf. All Rights Reserved." The system clock shows "12:45 PM 5/14/2015".

Next, click on Publish then check the Members collection, then publish

SAH Member Full Help

Multiple values

Street Address Multiple values

* Location Multiple values

* Country

Latitude Multiple values

* Date(s) Multiple values

* Earliest Date Multiple values

Materials/Techniques Multiple values

Description Multiple values

Style/Period/Dynasty Multiple values

Historic Designation Multiple values

Keywords Multiple values

* Photographer Multiple values

Image Date Multiple values

Institutional Contributor Multiple values

* Copyright of the Photograph/Image Multiple values

SAH Archipedia Building ID Multiple values

How else may this image be used? Multiple values

UUID Multiple values

1. Click

Publish



Target Options

Select publishing targets.

Target	Type
<input type="checkbox"/> Target	
<input checked="" type="checkbox"/> SAHARA Members' Collection in the Sahara	Restricted Access Learn more

Push Cancel

2. then here

3. then here to publish

Confirm publishing by clicking here:

The screenshot shows the Shared Shelf web application interface. The browser address bar displays `catalog.sharedshelf.artstor.org/index.html#projectManager:215`. The page title is "SHARED SHELF Version 1.1.2". The user is signed in as `abird@sah.org`. The main content area is titled "Editing 1 records in the 'SAHARA' project".

The "SAH Member Full" form contains various input fields for metadata, including "Street Address", "Location", "Country", "Latitude", "Longitude", "Date(s)", "Earliest Date", "Materials/Techniques", "Description", "Style/Period/Dynasty", "Historic Designation", "Keywords", "Photographer", "Image Date", "Information Source", "Institutional Contributor", "Copyright of the Photograph/Image", "How else may this image be used?", "SAH Archipedia Building ID", and "UUID".

A "Publication Summary" dialog box is open in the center, displaying the text: "SAHARA Members' Collection" and "1 items queued for publishing." Below the text are "View Status" and "OK" buttons. A callout box with the text "Click here first" points to the "OK" button.

On the right side of the form, there are buttons for "Publish", "Options", "Save", and "Save & Close". A callout box with the text "Then here to Save and Close" points to the "Save & Close" button.

The bottom of the page features a footer with links for "Contact Us", "Privacy Policy", "Terms & Conditions", "Copyright Concerns", "Artstor", and "Shared Shelf Commons". The copyright notice reads "© Artstor/Shared Shelf. All Rights Reserved." The Windows taskbar at the bottom shows the system clock as 12:54 PM on 5/14/2015.

Your images should then be published to the Members' Collection.