

Board Participation Policy

Adopted by SAH Board April 1999

Last updated August 2016

A member of the Board of Directors of the Society of Architectural Historians is selected on the basis of expertise, experience, and in most cases, involvement in the organization. The board member is expected to serve on committees, to take an active role in the formulation of direction, policy and practices, and to work on other aspects of SAH's affairs such as membership recruitment. Board members should be fully willing to contribute their talents and access to their professional network, specific and general, in order to maintain and improve the operations of SAH.

The Board represents the membership as a whole in matters pertaining to the governance, finances and the direction of SAH. Board members should seek the views, needs, and suggestions of the membership.

Board members are legally responsible for the fiscal health of SAH. As a result, they must be conversant with SAH's financial obligations and challenges and must ensure that SAH is fiscally sound.

In carrying out these responsibilities, the minimal requirements for board membership include:

- Membership in SAH (if not prior to board service, then during the term of board service);
- Serving as an ambassador for SAH, explaining its purpose, activities, and initiatives to students, colleagues and others;
- Actively recruiting new members and helping staff strategize about recruitment;
- Attending and actively participating in board meetings;
- Serving on a committee or in other ways assisting the operations of SAH;
- Contributing or raising funds annually (beyond membership dues, annual meetings and tours) to ensure consistent 100% board participation in fundraising initiatives.
- Actively contributing to the intellectual life and sustainability of SAH by planning and implementing SAH's strategic plan; working to ensure SAH's financial wellbeing; actively participating in SAH's annual conference and other programs; contributing to SAH's print and online academic resources; and building institutional relationships with Partner Organizations and other like-minded organizations.